

# **By-Laws Asbestos Workers Local #16 Retirees Club**

---

## **Article I - Name**

The name of this organization shall be Asbestos Workers Local #16 Retirees Club.

## **Article 2 - Purpose**

To go forth with the dedication to be a non-profit social/benevolent organization for all its members, and those to follow.

To maintain the principals that all members are equal.

To establish their rights to participate, set policy, be an officer, and to enjoy all the benefits of "The Retirees Club".

To make every effort to engage itself with the representatives of the Union, the pension plan, health and welfare plan and the community, to increase the standards and benefits of the retired members.

## **Article 3 - Membership**

Membership requirements are as follows: retired asbestos worker or spouse of asbestos worker.

## **Article 4 - Funds**

Donations or any other type of funding shall be established by the membership.

Withdrawal of any funds from the club must include the signatures of the President and the 1st Vice President,

The Financial Secretary shall be empowered to maintain a petty cash fund of \$200.00.

## **Article 5 - Officers**

Officers shall include:

Term of office two years

President, Corresponding & Financial Secretary  
1st Vice President

2nd Vice President and Trustee

Recording Secretary and Trustee

Trustee to be elected

## **Article 6 - Duties of Officers**

### President. Corresponding & Financial Secretary

Shall be an ex-officio member of all boards and committees.  
Shall have general supervision over all activities of the club.  
Shall appoint all committees.  
Shall preside over all membership meetings.  
Shall keep all records of the correspondence, membership meetings, assets of the club, and deposit all moneys in the club's bank account. The President shall assume all other duties as pertaining to his office.  
Shall co-sign on all withdrawals of funds from the bank account of the club.

### 1st Vice President

Shall assume all duties and responsibilities of the President in his absence.  
Shall co-sign any withdrawals of funds from the club's bank account.  
Shall serve as an ex-officio member of all committees.

### 2nd Vice President and Trustee

Shall assume all duties of the 1st Vice President in his absence.  
Shall serve as a trustee.

### Recording Secretary

Shall take minutes at all meetings of the club.  
Shall assist the Corresponding Secretary in his duties of the club.  
Shall serve as a trustee.

### Trustees

There shall be three trustees.  
The trustees shall meet bi-annually to review the account ledgers.  
A yearly, written report of all financial activities will be filed by the Financial Secretary, with copies to required agencies.

## **Article 7 - Elections**

Nominations and elections of officers shall take place at the last quarterly meeting of the calendar year. The calendar year shall be from January through December.

An election committee shall be appointed by the President with the approval of the members present.

The vote in all elections shall be by secret ballot only. The Election Committee shall be in charge, count the ballots and place the results with the President.

The term of office shall be two years.

The officers then elected shall take office at the first quarterly meeting following the election. The outgoing officers shall make all efforts to help any upcoming officers in the interim period.

Any member of the club has a vote. In the case of a spouse being a member, only one vote per family will be accepted.

### **Article 8 - Meetings**

There shall be at least four meetings during the calendar year. Special meetings can be called by the President, with the approval of one elected officer. A quorum shall consist of at least two officers and ten members.

The time and place of any future meetings will be discussed at the present membership meeting and placed in the hands of the President. Due to the geographical location of our members and our territory, locating meetings to accommodate all members is most difficult. Notification of regular membership meetings shall be at least 15 days (possibly 30) prior to meeting date. The meetings should be set in a quarterly pattern as much as possible. The agenda for any membership meeting shall be set by the President.

### **Article 9 - Amendments**

These By-Laws may be amended after written notice to the Corresponding Secretary. The amendment will be read at the next regular membership meeting, discussed, passed or failed, by a majority vote of those present.

### **Article 10 – Dissolution**

In the event the club fails, the Financial Secretary shall keep all records of its existence as required by law, and in the event another such club is formed shall be made available to that club.

After all obligations of the club are taken care of, all remaining assets shall be donated to United Way.

### **Article 11 - Vacancy of Office**

The President shall appoint a member to fill the vacancy until the next regular membership meeting. Nomination and elections shall be held at that time to fill any vacated office or offices.